



St Peter's College, Gore
Meeting of the School Board
held on Thursday 18th September 2025
at 6:00pm in the Principal's Office

PRESENT: Ceri Macleod (Presiding Member), Aaron Stevenson, Cathy Puna, Catherine Sayer, Millie McFadzien, Julie Burrows, Sr Leona Garchow, Fr Sani Lam, Morgan Greene, Beth Gray, Jane Matthews, Keran Udy (Principal)

ATTENDEES: Nicola Hornsey (LSM), Nikki Hosking (MoE).

1. Introduction and Welcome

The meeting opened at 6pm with a prayer. Ceri welcomed all to the meeting. It was noted that the meeting was being recorded for minute purposes. Attendees offered introductions and welcomes. Nicola acknowledged both re-elected and newly appointed board members. Ceri echoed these sentiments, warmly welcoming everyone to the table.

1.1 Apologies

Vicky Snowsill-Blyde (Minutes)

1.2 Speaking Rights

MOVED: *That the Board approve speaking rights for Nicola Hornsey and Nikki Hosking.*

MOVED: Ceri Macleod

SECONDED: Kieran Udy

CARRIED

1.3 Declaration of Interest

An updated list of board members will be circulated to include newly appointed members, ensuring all relevant declarations of interest are identified and recorded.

2. Key Decisions

2.1 Election of Presiding Member and Deputy Presiding Member

Ceri outlined the process for the election of Presiding Member and Deputy Presiding Member.

Kieran called for nominations for Presiding Member. The meeting nominated Ceri McLeod who accepted the nomination. There being no further nominations Ceri McLeod was elected as Presiding Member of the board.

MOVED: *That Ceri McLeod be elected as Presiding Member of the Board.*

MOVED: Catherine Sayer

SECONDED: Aaron Stevenson

CARRIED

Ceri called for nominations for Deputy Presiding Member. The meeting nominated Catherine Sayer who accepted the nomination. There being no further nominations Catherine Sayer was elected as Deputy Presiding Member of the board.

MOVED: *That Catherine Sayer be elected as Deputy Presiding Member of the Board.*

MOVED: Aaron Stevenson **SECONDED:** Kieran Udy

CARRIED

2.2 Appointment to Committee's

At the beginning of the year, five sub-committees were established to ensure key issues received focused attention outside of full board meetings. These are: Discipline, Special Character, Strategic Planning & Appointments, Policies, and Finance & Property.

Ceri provided an overview of each sub-committee. A call was made for new members to join, with the understanding that those new to the board may need further clarity on each committee's scope. Initial appointments were recorded as follows:

- **Finance & Property:** Aaron Stevenson, Beth Grey, Morgan Green
- **Policies (including EOTC):** Catherine Sayer, Jane Matthews, Julie Burrows
- **Strategic Planning & Appointments:** Mille McFadzien, Cathy Puna, Ceri MacLeod, Julie Burrows
- **Special Character:** Catherine Sayer, Fr Sani Lam, Sr Leona Garchow, Cathy Puna
- **Discipline:** Cathy Puna, Morgan Green

The frequency of committee meetings to be confirmed.

2.3 How the BoT functions/operates

Ceri outlined how the board functions: two meetings per term (approx. two hours), supported by sub-committees. Meetings are open, with a Public Excluded session for sensitive matters. Board papers are shared a week in advance. Kieran confirmed that logins and email addresses have been set up.

An induction will take place for new members, date to be confirmed.

2.4 Confirmation of Meeting Times and Dates

The meeting discussed and agreed that future meetings will take place on Thursday's at 6:00pm. Term 4 meeting dates were confirmed as Thursday 23rd October, Thursday 20th November. The December board meeting to be confirmed at the next board meeting. Kieran will resend updated meeting invites.

Action: Kieran to resend updated meeting invites for Term 4.

2.5 BoT Team Building Event

The board discussed organising a team building event with two key purposes: to connect with newer members and strengthen relationships across the board, and to engage in strategic planning discussions around direction and priorities. The session will also support clarity around how members work together socially and strategically. Ministry of Education requirements will be considered, with consultation already completed and next steps to be shaped in context.

Nikki Hosking provided an update from the MoE. The expected rollout of new strategic plans has been deferred to 1 January 2027 due to upcoming legislative changes, including the removal of NELPs. While there is no requirement for a new plan in 2026, boards may still choose to revise their current plan.

Kieran noted the importance of providing context for new members and recommended a weekend session, ideally a Saturday. The board agreed on Saturday 15 November 2025 for the event. Kieran will send calendar invitations, with further details to follow.

Action: Kieran to send calendar invitation for Team Building Event in November.

2.6 In-between Meeting Decisions

A letter was sent to all parents last week confirming the situation regarding rolling strikes and associated dates.

MOVED: *That the board approves the letter sent to parents regarding rolling strike action.*

MOVED: Ceri McLeod

SECONDED: Catherine Sayer

CARRIED

3. Monitoring

3.1 Building Academy Update

Kieran provided a brief overview of the Building Academy initiative. He acknowledged Aaron’s significant contribution to its development.

The programme offers Year 12 and 13 students the opportunity to opt into a hands-on building course, including the construction of a house. It is designed as a trades pathway and a strategic retention initiative to keep senior students engaged. The programme will commence next year and recruitment is underway for a teacher to lead the initiative.

4. Administration

4.1 Minutes of Previous Board Meetings – Wednesday 20th August 2025

MOVED: *That the Minutes of the meetings held on the 20th August 2025 be adopted as a true and accurate record.*

MOVED: Ceri McLeod

SECONDED: Julie Burrows

APPROVED

4.2 Actions from the Previous Meetings

It was confirmed that all outstanding actions have been completed or are in progress (see action list below).

4.3 Correspondence

Nil

5. Public Excluded

The meeting moved into Public Excluded at 6:48pm

MOVED: *That the meeting move into Public Excluded.*

MOVED: Ceri MacLeod

SECONDED: Kieran Udy

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject Reason for passing this resolution Ground(s) under s48 (1) for the passing of this resolution.

General Subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
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Personnel Issues	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA").	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Complaints		
Board Matters		

Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting moved out of Public Excluded at 6:56pm.

MOVED: *That the meeting move out of Public Excluded.*

MOVED: Ceri Macleod

SECONDED: Kieran Udy

CARRIED

6. General Business

6.1 Agenda Items for the next meeting

The current agenda format will continue, with ongoing review to ensure it remains fit for purpose and responsive to board needs over time.

6.2 Communications

- Welcome new members to the School Board, also acknowledging previous members.
- Building Academy Update.

There being no further business the meeting closed at 6:58pm with a Karakia.

The next meeting to be held on Thursday 23rd October 2025.

CONFIRMED.....*Ceri Macleod*.....DATE.....*30/10/25*.....