St Peter's College, Gore

Meeting of the School Board held on Thursday 24th September 2026 at 5:30pm in the Principal's Office

PRESENT: **1.1** Ceri Macleod (Presiding Member), Aaron Stevenson, Cathy Puna, Julie Burrows, Morgan Greene, Beth Gray, Vosa Pulu (arrived 5.45pm), Jospeh Assen (Deputy Principal)

ATTENDEES:

1. Introduction and Welcome

The meeting opened at 5.30pm.

- The meeting started with a prayer from Morgan Greene

1.2 Apologies

Sr Leona Garchow, Kieran Udy, Catherine Sayer

MOVED: *The apologies be accepted.*

MOVED: Ceri Macleod **SECONDED:** Aaron Stevenson **CARRIED**

1.3 Declaration of Interest

None

1.4 Speaking Rights

Joseph Assen and David Olivier

MOVED: *That Joseph Assen and David Olivier be given speaking rights.*

MOVED: Ceri Macleod **SECONDED:** Morgan Greene **CARRIED**

1.5 David Olivier via zoom

David explained what the process will be going forward for the Leadership Development Programme.

- **Program design:**
  - Discovery/evaluation phase with surveys and 45–75 minute interviews for senior and middle leaders, including self-assessment and 360 reviews.
  - An intensive two-day senior leadership workshop to co-create a leadership charter defining "the way we do things around here."
  - Middle leader involvement in terms two and three with practical coaching aligned to strategic goals.
- **Timeline and reporting:**
  - Discovery phase: 9th to 13th November.
  - Two-day charter workshop at the start of next year; charter in place by end of term one.
  - High-level progress reports to the board with privacy safeguards.
- **Board's role and change management:**
  - The board must clearly articulate a positive "why" for the initiative to staff.
  - David offered to assist in framing communications.
- **Discussion on the "why" (post-call):**
  - Acknowledged desire to prevent repeats of past issues and address vulnerabilities exposed when key people are absent.

- Emphasized that a strong leadership framework improves student outcomes, clarifies roles and responsibilities, fosters accountability, and develops leaders, facilitators, and teachers.
- Recognized staff scepticism due to prior, short-lived initiatives; communication must stress long-term, concrete outcomes (e.g., clear roles, sustainable charter), acknowledge past work, and package it into a measurable, enduring plan.

2 Key Decisions

2.1 In between meeting decisions

Uniform 2027

- The board adopted the uniform committee's recommended changes with a two-year crossover period; students may wear the current uniform, the new uniform, or a mix during transition.
- The existing kilt is retained as an option alongside the new skirt; current kilt fabric/design held for now with a future review.
- Cost of the kilt may be lower than initially thought, pending confirmation.
- **Motion details:**
  - Formal approval granted to the committee's recommendations pending final item-level review due to the "final blueprint" not being available during the meeting.
  - Paula will circulate the final uniform options; concerns to be raised promptly.

MOVED: *That the board accept the recommendations of the uniform committee.*

MOVED: Morgan Greene **SECONDED:** Aaron Stevenson **CARRIED**

3 Monitoring

3.0 Principal's Report

NCEA Progress Report:

- Concerns for five Level 2 and two Level 3 students at risk; deans and Bridget are supporting with individual plans.
- May assessment pass rates were pleasing and compared well nationally; reading performance strong.
- At Level 2, 53 of 55 students have passed; students below 60 credits are expected to pass via internals.

Derived grade exams:

- Scheduled for the first week back; results by end of week two will clarify standings and inform plans for students needing extra support when seniors go on study leave in early November.
- Some current credit concerns may shift significantly (e.g., 12-credit art portfolios).

Enrolment:

- Positive trends; incoming students from a few schools, and strong St Mary's cohort (30–35, majority enrolling).
- Year 8 boarder departures consistent with past patterns.

International students:

- Need to recruit to replace five departing students; further exploration planned.

Junior Data and Curriculum Alignment (Years 7–10)

Data review:

- Year 9 reading improving, with movement out of "emerging."
- Year 10 writing mid-year judgments more accurate as teachers align to new descriptors.
- Year 10 maths shows an increase in "emerging" (2% to 9%) due to more comprehensive mid-year assessments versus initial PAT.

Curriculum changes:

- New curriculum moves some Year 11 concepts (e.g., factorizing quadratics) down to Year 10, creating a bigger jump.
- "Maths, No Problem" is being adapted for NZ curriculum to improve alignment and progression.

MOVED: *That the Principal's report be accepted.*

MOVED: Ceri Macleod **SECONDED:** Beth Gray **CARRIED**

3.1 Student Representative Report

- Safety: Stairs to the RE chapel are slippery in rain/snow; suggested a small shelter and water blasting to remove gum.
- Behaviour: Rising disrespect toward teachers; need refreshed behaviour management approaches and clear limits.
- Device distraction: In-class gaming (e.g., Roblox) harming focus; Roblox added to blocklist, but app blocking may be limited until a delayed Network for Learning equipment upgrade is delivered.

3.2 Staff Representative Report

- Ongoing safety concerns and potential technician role need attention.
- A board representative with relevant expertise will meet the staff member next term, assess, provide suggestions, and develop a plan for Kieran.

3.3 Finance & Property Report

Financials:

- **Financial position**
  - Year at 67% elapsed; income at 65%, expenditure at 69%.
  - Operating deficit $225k (college ~ $100k; building academy ~ $125k).
  - Drivers: unplanned Sri Lanka trip, lower operations grant, reduced interest income, unplanned legal/HR ($10k), extra PD funds, reduced uniform shop trading.
  - Repairs/maintenance at 90% of budget and likely to exceed by year-end.
  - Building academy house projected cost ~$160k, sale >$250k to offset deficit; similar-sized build next year with 15 students for Health & Safety.
- **Audits:**
  - 2023 audits expected up-to-date by year-end; overall audit status close to current for the first time in a decade, enabling grant eligibility.
- **Construction project:**
  - Publicity in the Ensign; two-stage plan mitigating weather impacts.
  - Confidence in Duncan to finish; hours tight—an extra "last push" may be needed.
- **Property updates:**
  - High quote for boardroom refurbishment rejected.
  - D block removed; plan for a reasonably priced volleyball court instead.
  - Persistent roof leaks noted; permanent solution not finalised.

MOVED: *That the Finance and Property Report be accepted by the whole board.*

MOVED: Morgan Greene **SECONDED:** Aaron Stevenson **CARRIED**

3.4 Appointments and Strategy

Graduate Student Profile

- Industry survey prioritized for shaping the graduate profile, focusing on core human values and characteristics.

MOVED: *That the report be accepted.*

MOVED: Cathy Puna **SECONDED:** Ceri Macleod **CARRIED**

3.5 Policies and Review

No EOTC this meeting

Fundraising Procedure

- Draft guidelines reviewed with concern over activities during class time (e.g., tollbooth management).

MOVED: *That fundraising impacting class time requires SLT approval and notification to the board (changing "must" to "should" or requiring special permission was resolved by formalising SLT approval).*

MOVED: Ceri Macleod **SECONDED:** Aaron Stevenson **CARRIED**

4 Administration

4.1 Minutes of Previous Board Meeting – Thursday 27TH August 2026

Minutes from the previous meeting have been reviewed and approved.

MOVED: *Minutes from the previous meeting have been reviewed and approved.*
MOVED: Julie Burrows **SECONDED:** Beth Gray **APPROVED**

4.2 Actions from the Previous Meetings

Last Department report completed at this meeting.

4.3 Correspondence

Nil

4.4 General Business

Ceri thanked Julie Burrows and Lou Dickson for contacting the Gore District Council to get them to come and talk to the Year 7 students for their 'City of the Future' project.

5 Public Excluded

The meeting moved into Public Excluded at 7:16pm

MOVED: *That the meeting move into Public Excluded.*
MOVED: Ceri Macleod **SECONDED:** Morgan Greene **CARRIED**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject Reason for passing this resolution Ground(s) under s48 (1) for the passing of this resolution.

General Subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Personnel Issues	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA").	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Complaints		
Board Matters		

Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting moved out of Public Excluded at 7:33pm.

MOVED: *That the meeting move out of Public Excluded.*
MOVED: Ceri Macleod **SECONDED:** Julie Burrows **CARRIED**

6 Agenda Items for the next meeting

- Ceri noted items to add for the next agenda.
    - International department

6.1 Communications

- Nil

There being no further business the meeting closed at 7:38pm with a Karakia.

The next meeting to be held on Thursday 29th October 2026.

CONFIRMED.....Mlaurwood.....**DATE**.....29/10/26.

Appendix One

1. Action Points Table

Action Point	Date	Action	Responsibility	Status
1.	26/02/26	Create student profile as per Appointments & Strategy committee meeting	K Udy and committee members	Ongoing
2.	26/02/26	Uniform policy to be updated	K Udy	Completed
3.				
4.				