



St Peter's College, Gore
Meeting of the School Board
held on Thursday 26th February 2026
at 5:30pm in the Principal's Office

PRESENT: Ceri Macleod (Presiding Member), Aaron Stevenson, Cathy Puna, Julie Burrows, Fr Sani Lam, Morgan Greene, Jane Matthews, Beth Gray, Kieran Udy (Principal)

ATTENDEES: Nil

1. Introduction and Welcome

The meeting opened at 5.34pm with a prayer. Ceri welcomed all to the meeting noting that the meeting was recorded for minute purposes and that everyone please say their name the first time they speak.

1.1 Apologies

Catherine Sayer, Sister Leona Garchow

1.2 Speaking Rights

Will take this off the agenda

1.3 Declaration of Interest

Nil

1.4 Register of Conflicts

Board members were reminded to keep updated.

2. Key Decisions

2.1 Election of Presiding Member and Deputy Presiding Member

Ceri advised that elections for Presiding Member and Deputy Presiding Member needs to be done at the beginning of every year. As this wasn't on the agenda it was asked if anyone had any objection to it proceeding at this meeting. No objections.

Kieran called for nominations for Presiding Member. The meeting nominated Ceri Macleod who accepted the nomination. There being no further nominations, Ceri Macleod was elected as Presiding Member of the school board.

MOVED: *That Ceri Macleod be elected as Presiding Member of the School Board.*

MOVED: Morgan Greene

SECONDED: Aaron Stevenson

CARRIED

Ceri called for nominations for Deputy Presiding Member. The meeting nominated Catherine Sayer who is happy to continue in this roll. Their being no further nominations, Catherine Sayer was elected as Deputy Presiding Member of the School Board.

MOVED: *That Catherine Sayer be elected as Deputy Presiding Member of the School Board.*

MOVED: Ceri Macleod

SECONDED: Kieran Udy

CARRIED

2.2 In between meeting decisions

The board ratified the decisions made via email between meetings to purchase a new school van and the EOTC Bronze Duke of Edinburgh tramp.

MOVED: *That the Board approves the purchase of a new school van and the Bronze DOE tramp.*

MOVED: Aaron Stevenson

SECONDED: Morgan Greene

CARRIED

3. Monitoring

3.1 Principal's Report

Kieran spoke to his report. The report was taken as read.

- The Runanga have confirmed that we can name the new whare: Te Rangi Marie (Place of Peace)
- Two support staff have resigned
- Two new students
- Health & Safety meeting today – no major incidents. Student injured at Athletics Day left school without going through the office, so no incident report completed.
- Attendance – looking ok, still working on a couple of timetable issues with students
- SAAR report – is the annual report which shows the money spent on staffing salaries and remuneration
- Annual improvement plan is set
- Prue Scorgie fifty years planning is well underway
- Field Days – ideas to improve this next time

MOVED: *That the Principal's report be accepted.*

MOVED: Kieran Udy

SECONDED: Aaron Stevenson

CARRIED

3.2 Attendance Report

Kieran explained the attendance for 2025 and coding and that it is a work in progress as our step attendance plan comes into place.

MOVED: *That the Attendance Report be accepted.*

MOVED: Kieran Udy

SECONDED: Morgan Greene

CARRIED

3.3 Student Representative Report

Nothing to report. Millie was congratulated on her student leadership role of Deputy Head Girl and the breaking of a record at athletics

3.4 Staff Representative Report

Discussion was had about the changes the government is expecting teacher to implement at short notice and how the staff are coping with this. Everyone seems to be happy and just getting on with it despite the huge interruptions during term one.

3.5 Annual Implementation Plan

Report that was in December meeting 2025.

MOVED: *That the Annual Implementation Plan be adopted for 2026.*

MOVED: Kieran Udy

SECONDED: Aaron Stevenson

CARRIED

3.6 Finance and Property Report

A couple of key points:

- December figures will be a little worse but nothing like what was expected
- International will have a good surplus
- Uniform sales going well
- No grant available for van purchase due to auditing issues with hostel
- Donations – looking good and finance team following up

MOVED: *That the board adopt the draft budget for 2026 and approved the three year maintenance plan.*

MOVED: Morgan Greene

SECONDED: Beth Gray

APPROVED

3.7 Appointments and Strategy

- Julie talked about the idea of having a student profile on what we expect our students to have achieved when they leave school. Creating a student profile from Year 7 upwards. Discussion was had on how to create this and what should be included.
- Uniforms – we need to update the school uniform, this is ongoing
- HELA reporting – will schedule these with the board meetings

3.8 Policies and Review

EOTC Approval – Year 12 PE Surf Camp

MOVED: *EOTC approval for the Year 12 PE Surf Camp*

MOVED: Kieran Udy

SECONDED: Julie Burrows

APPROVED

4. Administration

4.1 Minutes of Previous Board Meetings – Thursday 4th December 2025

MOVED: *That the Minutes of the meetings held on the 4th December 2025 be adopted as a true and accurate record.*

MOVED: Aaron Stevenson

SECONDED: Beth Gray

CARRIED

4.2 Actions from the Previous Meetings

It was confirmed that all outstanding actions have been completed or are in progress (see action list below).

4.3 Correspondence

Thank you from Sam and Lisa Sanson to the board for approving their leave to travel to Zambia in 2025.

4.4 Meeting dates for 2026

A discussion was held for the meeting dates for 2026. Kieran will circulate these to board members.

5. Public Excluded

The meeting moved into Public Excluded at 6:40pm

MOVED: *That the meeting move into Public Excluded.*

MOVED: Ceri Macleod

SECONDED: Aaron Stevenson

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject Reason for passing this resolution Ground(s) under s48 (1) for the passing of this resolution.

General Subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Personnel Issues	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA").	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Complaints		
Board Matters		

Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting moved out of Public Excluded at 7:08pm.

MOVED: *That the meeting move out of Public Excluded.*

MOVED: Ceri Macleod

SECONDED: Kieran Udy

CARRIED

6. General Business

6.1 Agenda Items for the next meeting

- Nothing to be added

6.2 Communications

- Ceri to write an article from the board for the school newsletter.

There being no further business the meeting closed at 7:14pm with a Karakia.

The next meeting to be held on Thursday 26th March 2026.

CONFIRMED.....*Ceri Macleod*.....DATE.....*26/03/26*.....

Appendix One**1. Action Points Table**

Action Point	Date	Action	Responsibility	Status
1.	26/02/26	Meeting dates to be distributed to board members	K Udy	
2.	26/02/26	Create student profile as per Appointments & Strategy committee meeting	K Udy and committee members	Ongoing
3.	26/02/26	Uniform policy to be updated	K Udy	Ongoing
4.	26/02/26	HELA meetings to be scheduled with board meetings	K Udy	