St Peter's College, Gore

Meeting of the School Board
held on Thursday 30th July 2026
at 5:30pm in the Principal's Office

PRESENT: 1.1 Ceri Macleod (Presiding Member), Aaron Stevenson, Cathy Puna, Julie Burrows, Fr Sani Lam, Morgan Greene, Beth Gray, Kieran Udy (Principal), Sr Leona Garchow, Catherine Sayer

ATTENDEES:

1. Introduction and Welcome

The meeting opened at 5.30pm.

- The meeting started with a prayer from Catherine Sayer

1.2 Apologies

Millie McFadzien, Jane Matthews

MOVED: *The apologies be accepted.*

MOVED: Ceri Macleod **SECONDED:** Kieran Udy **CARRIED**

1.3 Declaration of Interest

Ceri Macleod declared her current employment positions: Community and Economic Development Manager at Gore District Council and Hokonui Community Led Health Consultant and Gore Health Director.

1.4 Speaking Rights

Joseph Assen

MOVED: *That Joseph Assen be given speaking rights.*

MOVED: Ceri Macleod **SECONDED:** Morgan Greene **CARRIED**

2 Key Decisions

2.1 In between meeting decisions

None

3 Monitoring

3.1 Principal's Report

Health, Safety, and Compliance

- No significant health and safety issues.

Attendance

- Heading in the right direction.

Staffing

- Four PRTs working with Lou Grogan and Linda Dalzell.

Student

- One Year 9 class now sitting at 30, however this is still under the ministry guidelines.

MOVED: *That the Principal's report be accepted.*

MOVED: Kieran Udy **SECONDED:** Aaron Stevenson **CARRIED**

3.2 Student Representative Report

No report this meeting.

3.3 Staff Representative Report

No report this meeting.

3.4 Finance & Property Report

Financials:

- A deficit continues, primarily due to the building academy, but this is expected to resolve upon the building's sale. The international program has a surplus, and the uniform shop has a temporary deficit from a bulk purchase.

Property Maintenance

- Health & Safety issue with Tech Block and Chapel not being able to hear if the alarm goes off. This is a diocese issue to fix.
- No update from the Diocese regarding demolition of the hostel dorm.
- Chapel requires refurbishment, including the doors, lighting and possible removal of wall between the two classrooms.

MOVED: *That the Finance and Property Reports be accepted by the whole board.*

MOVED: Morgan Greene **SECONDED:** Kieran Udy **CARRIED**

3.5 Appointments and Strategy

- A list has been created to send a survey to community groups and employers regarding the Graduate Student Profile.

MOVED: *That the report be accepted.*

MOVED: Ceri Macleod **SECONDED:** Aaron Stevenson **CARRIED**

3.6 Policies and Review

EOTC to be approved:

- Year 13 Ski Trip
- Bishop's Shield
- SISS Netball
- SISS U15 Rugby
- Year 12 Geography Trip

MOVED: *EOTC approved for the above trips.*

MOVED: Ceri Macleod **SECONDED:** Morgan Greene **APPROVED**

3.7 Attendance and Pastoral

- Attendance monitored well by office staff and Joseph Assen. This has improved our overall attendance this year.
- Pastoral report – Changes have been made to reporting and most pastoral incidences in Term 2 were minor and there has been an increase in staff recording incidents in Kamar.

MOVED: *Moved that the Attendance and Pastoral reports be accepted.*

MOVED: Ceri Macleod **SECONDED:** Kieran Udy **CARRIED**

4 Administration

4.1 Minutes of Previous Board Meeting – Thursday 25th June 2026

Minutes from the previous meeting have been reviewed and approved.

MOVED: *Minutes from the previous meeting have been reviewed and approved.*

MOVED: Ceri Macleod **SECONDED:** Aaron Stevenson **APPROVED**

4.2 Actions from the Previous Meetings

Uniform: Survey being created to send to Students/Parents/Staff

4.3 Correspondence

Nil

4.4 General Business

MOVED: *Proposal for time frame for Student Election, Tuesday 8th September (election date) be approved.*
MOVED: *That Julie Henry be appointed as Returning Officer for the Student Election.*
MOVED: Kieran Udy **SECONDED:** Morgan Greene **CARRIED**

5 Public Excluded

The meeting moved into Public Excluded at 6:24pm

MOVED: *That the meeting move into Public Excluded.*
MOVED: Ceri Macleod **SECONDED:** Aaron Stevenson **CARRIED**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject Reason for passing this resolution Ground(s) under s48 (1) for the passing of this resolution.

General Subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Personnel Issues Complaints Board Matters	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA").	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.

Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting moved out of Public Excluded at 6:33pm.

MOVED: *That the meeting move out of Public Excluded.*
MOVED: Ceri Macleod **SECONDED:** Beth Gray **CARRIED**

6 Agenda Items for the next meeting

- Ceri noted items to add for the next agenda.

6.1 Communications

- Nil

There being no further business the meeting closed at 6:37pm with a Karakia.

The next meeting to be held on Thursday 27th August 2026.

CONFIRMED.......C Macleod.......**DATE**.......27/08/2026

Appendix One

1. Action Points Table

Action Point	Date	Action	Responsibility	Status
1.	26/02/26	Create student profile as per Appointments & Strategy committee meeting	K Udy and committee members	Ongoing
2.	26/02/26	Uniform policy to be updated	K Udy	Ongoing
3.	25/06/26	Kieran to set up meeting time for the one remaining department.	K Udy	
4.				