



NAG 6

## St Peter's College

### Enrolment Policy

#### Rationale:

St Peter's College is allowed a maximum roll of 512 students. 'Open place' enrolments may be given to up to 5% of this number. If the roll is above 85% of the maximum roll there are no non-preference places available for that year. The Principal at St Peter's College can enrol children into these places provided that they do so whilst maintaining and preserving the Catholic Special Character of St Peter's College.

#### Procedure:

Families seeking enrolment are required to meet with the Parish Priest representing the Proprietor to obtain a Consent Form. His responsibility is to advise the school whether a child is entitled to Preference for Enrolment or may apply for Enrolment without Preference ('Open Place').

#### Enrolment with Preference:

Only children who meet one of the following criteria listed on the Proprietor's Consent Form are entitled to Enrolment with Preference:

- 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parent/guardian, a grandparent or other significant adult in the child's life, such as an aunt, uncle or godparent, undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-catholic parents/guardians is preparing to become a Catholic.

#### Enrolment without Preference:

For a child who does not meet the above criteria but has been granted a Consent Form for Enrolment without Preference, the parents/caregivers may apply to the school for an 'open place'. No child has a right to an 'open place'. 'Open places' are allocated at the discretion of the principal. The following situations will be taken into consideration:

- Non preference hostel boarders
- When the application (including the Consent Form) was handed in to the school office.
- Determining whether St Peter's College will best meet the educational, and pastoral needs of the individual child.
- Whether the child has a sibling who currently attends or did attend St Peter's College.
- Whether the parent/caregiver has an historical connection with St Peter's College (e.g. parent previously attended or there is a family member at St Peter's College)

#### Waiting List Procedure

All unsuccessful applicants may choose to have their names placed on a waiting list. The waiting list will be kept within relevant priority categories, ranked in order. Students on the waiting list may be offered places at a later date if they become available. The waiting list will remain current until the beginning of the next enrolment intake.

**Review:** This policy will be reviewed according to the Board of Trustees triennial programme of self-review.

**Reviewed:** November 2020